

## Agenda Business Meeting

6: 30 p.m. ~ September 25, 2024 ~ IG Space

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**Culpeper Baptist Church  
Business Meeting Minutes  
April 10, 2024 - 6:30 p.m.**

Our moderator, Susanne Dorsey, opened the meeting with prayer. The minutes of April 10, 2024 were approved as printed by motion from Jerry Morris and second by Tom Heilman.

Reports: There were no additions or corrections to reports, and they may be viewed on pages 9-13 of the business meeting packet.

Old Business: None

New Business: None

Tom Heilman closed the meeting with prayer.

Respectfully submitted,

Joyce Beales  
Clerk

**Culpeper Baptist Church**  
**Clerk's Membership Statistical Report 2024**  
September 25, 2024

**Professions of Faith**

**Statement**

Victor Cruz  
Genesis Cruz  
Eddie Glenny  
Lynette Glenny

**Transfers to Culpeper Baptist Church**

Mark Smith – Ox Hill Baptist Church, Chantilly, VA

**Transfers Out to Other Churches**

Kendall Chumney – First Baptist Norfolk, Norfolk, VA  
Hurlock Family [Anthony, Leslie, Alexis & Madeline] – Novum Baptist Church, Reva, VA

**Withdrew Membership:**

**2024 Deaths**

Rodney Hawkins  
Kathryn Kelley  
Jesse Surles  
Doris Thurston  
Sondra Johnson  
Nancy Garr  
Warren Rollins  
Jean Simms  
Joyce Mozingo  
B J Davis  
Louise Batten  
Doug Found  
Susan Kirkland

## Finance Committee Dashboard Report

Q3 Fiscal Year 2024 as of August 30, 2024

Income	YTD	YTD	% of
Year to Date	Actual	Budget	Total
<b>Total Tithes and Offerings</b>	\$481,238	\$433,333	111%
<b>Memorial Gifts</b>	\$1,065	\$2,333	46%
<b>Debt Consolidation</b>	\$64,980	\$133,333	49%
<b>Benevolence</b>	\$7,280	\$8,000	91%
<b>Designated Mission Offerings</b>	\$49,094	\$50,000	98%
<b>Premises Income (includes rent from ADC/CDC Expense Reimb)</b>	\$56,404	\$64,859	87%
<b>Other General Budgeted Income</b>	\$25,533	\$17,703	144%
<b>YTD Total Budget Income</b>	\$685,594	\$709,562	97%
<b>Other Income:</b>			\$0
<b>Other Non-Budgeted Income</b>	\$31,320	\$0	0%
<b>Total Received</b>	\$716,914	\$709,562	101%
<b>Expenses</b>			
Year to Date	YTD Actual	YTD Budget	% of Total
<b>Staff Compensation</b>	\$311,810	\$374,593	83%
<b>Administration</b>	\$44,057	\$36,733	120%
<b>Premises</b>	\$132,844	\$111,267	119%
<b>Ministries</b>	\$58,702	\$59,933	98%
<b>Designated Missions</b>	\$99,838	\$60,000	166%
<b>New Building/Sanctuary Loan Interest (acct 905P &amp; 905S)</b>	\$40,284	\$37,396	108%
<b>Benevolent Expenses</b>	\$2,965	\$8,000	37%
<b>Other Budgeted (Flower team, Camps, Spark)</b>	\$24,619	\$12,987	190%
<b>YTD Total Budgeted Expenses</b>	\$715,118	\$700,909	102%
<b>Other Expenses:</b>			
<b>Other Non-Budgeted Expenses</b>	\$34,233	\$0	0%
<b>Total Paid Out</b>	\$749,351	\$700,909	107%
<b>Net Income</b>	(\$32,437)	\$8,653	-375%

Balance Sheet Summary		Actual
Total Undirected Liquid Assets (General Fund 103)		\$143,617
Debt Consolidation Funds (105S, 215L, 215M, 215P,103A)		\$132,478
Benevolent Funds (194 Betty Byron Account)		\$17,654
Total Undirected Liquid Assets (Restricted Funds) Other		\$105,188
Total Current Assets (Endowment/Scholarship Funds) 201		\$377,768
Total Fixed assets (Building and Fixtures)		\$10,754,487
<b>Total Assets</b>		<b>\$11,531,192</b>
Building Loan Balance 12/30/23	\$462,387	
Sanctuary Loan Balance 12/30/23	\$1,137,613	
Principal Payments 2024	-\$454,502	
Total Long Term Note		\$1,145,498
Other Liabilities		\$22,512
<b>Total Liabilities</b>		<b>\$1,168,010</b>
<b>Net Worth (Equity)</b>		<b>\$10,363,182</b>
<b>Total Liabilities and Equity</b>		<b>\$11,531,192</b>



**Culpeper Baptist Church**  
**New Business Action Items**  
**September 25, 2024**

- a. In keeping with our Church Bylaws, the Leadership Council Nominating Committee [*consisting of the Pastor, the Chairman of the Deacons, the Vice Chair of the Deacons and the chairs of standing committees (Audit, Finance and Personnel)*] nominate **Susanne Dorsey** and **Bob McCall** to serve a 3-year term on the Leadership Council effective January 1, 2025.
- b. The Leadership Council makes the motion to approve the lease with Generations Central.

**Culpeper Baptist Church  
Church Ministries Committee Report  
September 25, 2024**

The Church Ministries Committee presents the following report as we continue to provide inclusive events for our church family and our community.

**June 2024**

- The committee members wrote encouraging cards to individuals listed on our prayer list.

**July 2024**

- Following the Patriotic Concert, we served ice cream and cake to the concert goers, which included special recognition to Randy and Chuck for their years of providing beautiful music!

**Aug. 2024**

- Dinner Group sign-ups continued, with 68 folks signed up to participate. We kicked off the fall season of Dinner Groups with a potluck dinner and movie held at Charles and Liz Triplett's home.
- We began collecting clothing and hygiene products for the September 7 Sharing Closet.

**Sept. 2024**

- The Sharing Closet was held as scheduled in Courtyard Commons, and we had a great turnout for this event.

Thank you for your support as we continue to work to meet some of the needs within our community.

Ann Lucas  
Church Ministries Committee



## **Culpeper Baptist Church Deacons Report September 25, 2024**

The deacon ministry is going well. We continue to visit members of our church family. Since our last business meeting, the Deacon Nomination Committee met to nominate individuals to serve a 3-year term beginning January 1, 2025.

\* As per our Church Bylaws, the Deacon Nomination Committee [*consisting of the outgoing Deacons, Outgoing Leadership Council members, Chairs of Standing Committees and the Pastor*]] presents the following slate of individuals who have agreed to serve a 3-year term as deacon beginning January 1, 2025.

- **Mike Supon**
- **Annie Powers**
- **Grace Savage**
- **Allison Ford**
- **Myrna Dunn**

Skip Price, Deacon Chair

## **Culpeper Baptist Church Finance Committee Report September 25, 2024**

### Proposal:

The Finance Committee moves that \$250,000 be borrowed from the Endowment Fund current balance of \$ 346,631- Account 201 of the Balance Sheet and utilize this amount to reduce the existing mortgage. An Account Receivable should be established on the Balance Sheet to reflect the amount borrowed from the Endowment Fund. A rate of at least 3% should be established for this loan. Execution of this proposal will reduce the outstanding mortgage of \$1,145,498 by \$250,000, resulting in a balance of \$895,498.

### Discussion:

This move will reduce a current asset, the endowment fund, and replace it with an account receivable on the balance sheet. Effectively, the church is making a loan to itself.

Finance Committee

**Culpeper Baptist Church  
Leadership Council Report  
September 25, 2024**

- Our 250th anniversary year continues to be an exciting time as we welcome back former members and leaders to share in the history of our Church. The Leadership Council encourages you to become involved in as many aspects of our church's life as you can.
- We completed our training with GRACE, thank you for your participation.
- The Council has reached an agreement with the "Adult Day" Board of Directors on a three-year lease agreement for the space that they use. This agreement will be brought before the Church for approval prior to Trustee(s) signature.
- We continue to meet with CDC Board of Directors, as their current MOU for space use expires at the end of the calendar year. The Council is committed to supporting a vibrant and best practice approach to meeting the childcare needs of Culpeper. To support this vision, we are reviewing industry best practices and trends along with talking to other Churches that have established vibrant childcare ministries. We expect this effort to lead to a set of requirements that can be submitted to multiple industry partners.
- The Council is working to identify church members to fill upcoming vacancies on the various committees that serve our Church. We plan to have our recommendations ready for a church vote at our December business meeting.

Leadership Council

**Culpeper Baptist Church  
Memorial Report  
September 25, 2024**

Memorial Gifts Year to date:

\$1,065.00

**Culpeper Baptist Church  
Personnel Committee Report  
September 25, 2024**

**Music Ministry**

The music ministry for the second service is progressing with the hiring of Rebecca Schwier as Vocalist Coordinator and Valerie Hunt as Accompanist. A qualified organ instructor has been hired to give lessons to Valerie Hunt so her skills will increase to the level she can serve as our church organist.

Rebecca is developing choirs, both for the 2<sup>nd</sup> service and for the special 250<sup>th</sup> Anniversary Choir. She is also a skilled pianist and plays for the second service and periodically for first worship service as well. In addition, she is self-trained as an organist and practices frequently on the church organ.

### **Youth Ministry**

We continue to search for a Youth Director. This will be a shared employee with FCA (Fellowship of Christian Athletes).

### **Employee Reviews and budgeting**

During October employee reviews will be completed, and personnel budgeting will be done. If you would like to discuss either of these, reach out to a member of the Personnel Committee.

Tom Heilman, Chair  
Susanne Dorsey  
Bob McCall  
Elizabeth Katt  
Brian Jones  
Lynn Gore

## **Culpeper Baptist Church Staff Report September 25, 2024**

*Joyce Beales, Volunteer Office Coordinator*  
*Christina Pierce, Worship & Building Coor.*  
*Hans Murdock, Senior Adult Pastor*  
*Lindsay Dean, Worship Leader*  
*Caleb Bish, Converge Leader*  
*Danielle Emery, Youth Intern*  
*Chris Rogers, Young Adult Asst Director*

*Dan Carlton, Pastor*  
*Jeanine Judd, Children's Director*  
*Winston Bender, Technology and Worship*  
*Maria Argueta, PT Children's Ministry Leader*  
*Rebecca Schwier, Choir Director*  
*Valerie Hunt, Accompanist*

### **Ministry Areas**

Children – Maria coordinated our annual SPARK Camp that was held in July. It was our 4<sup>th</sup> year of Spark—which provides social and academic support to children and middle schoolers during the summer months. This age group also attended Passport Kids Camp at Eagle Eyrie in June—the first time in years! In addition, our old friends—The Charlottesville Ballet—held a dance camp for this age group.

Youth— Converge continues to have strong numbers, with Caleb and Danny leading! We are grateful for the volunteers (*but could use additional folks to help*) and part-time staff who make Converge happen each week. A group of 22 attended FUGE camp this summer, where the theme was the Revival Generation.

Child Protection Policy – GRACE training is finished. We are in the process of completing the policy and have met with youth and children’s leaders to review the draft. Background checks are in process for folks who work with children/youth.

Young Adults – meet on Monday nights and average around 13. Chris is doing good work and is thinking about pivoting this group to younger folks.

Worship – The Anniversary Choir is off to a good start, although we do need more male participants. The choir will be singing once per month during the Fall.

Senior Adults – The Stronger Memory program is doing well. Generations Central has a group and so does Rappahannock Senior Center. Bible studies recently completed include I and II Thessalonians. We are currently studying Lamentations on Monday and Wednesday afternoons at the Culpeper and viewing Season IV of The Chosen on Tuesday mornings at the church. On Wednesdays for Everyone, we are studying Jonah.

Grief Groups – We currently have a group meeting at the county library that will conclude at the end of October. With the coming of the Thanksgiving and Christmas holidays, we will offer the annual ‘Surviving the Holidays’ workshop once in November and again just before Christmas.

### **Concerts**

The Sanctus Real/Unspoken concert on Sunday, April 14, was a great success and the 3 summer concerts with up-and-coming artists were well attended as well.

The Culpeper Concert Series has garnered good-sized crowds, especially at the Patriotic Concert in July. Randy and Chuck are hometown favorites, and this concert was especially poignant this year because it was their ‘farewell’ concert. The Washington Balalaika Society Concert occurred just several days ago. We will host the Howard University Choir in mid-October and the Eric Byrd Trio will round out the concert schedule in early November.

### **250<sup>th</sup> Anniversary**

We have had a great start to our 250<sup>th</sup> Anniversary Celebration! Our local newspapers and organizations have provided extensive publicity. We look forward to continuing to celebrate all year! Since our last business meeting, we have welcomed back Jimmy Durham, former Director of Music, Bert Browning, former pastor, and Dr. William Cale and his family (Dr. Cale is the son of Reverend Frank Cale, who pastored CBC from 1947-1957.). Our Anniversary Choir will sing at selected worship services through the fall, under the direction of Rebecca Schwier.

In mid-May, we hosted the Virginia Baptist Historical Society for their annual meeting with Dr. John Ragosta telling the story of religious liberty. Bert and Rose Browning also attended and hosted a Q and A period discussing the Sunday that President-elect and Mrs. Bill Clinton and Vice President-elect and Mrs. Al Gore attended CBC.

We celebrated with LifeSpire at The Culpeper during the summer with a church-wide picnic commemorating 75 years of operation as a continuing care community for senior adults. This was a wonderful opportunity for residents and staff of both entities to

become better acquainted and to acquire perspective regarding our long, mutual commitment.

We have planned a Mission Sunday for November 3<sup>rd</sup> to celebrate God's work in Ukraine and Pakistan. Pastor Joel Rehmaf [Pakistan] and Pastor Vasyl Gustalo [Ukraine] will share their stories of God's work in difficult places during a breakfast meeting. Dr. Allen Jesse, of Highlands Fellowship, Abingdon, VA, will preach.

### **Staff Development**

Lindsay, Christina, Danny, and Maria spent 2 days with the staff of Highlands Fellowship sharing with their worship and children's ministry teams.

Dan attended the church planting conference of GlocalNet in New Jersey, April 5-6. GlocalNet was founded by Dr. Bob Roberts.

Our staff continues to look for ways we can develop our skills through connecting with our church and community leaders.

### **Administration**

Christina and Dan worked with Jerry Morris to develop a spreadsheet on use/cost of our facilities. The Leadership Council reviewed and discussed this in March, and we use this information to help our building partners understand the cost of the facilities and to make sure we are being the best stewards of our facility assets. Please feel free to visit our website often to stay informed about activities and opportunities for ministry in our community.



**Remembering Those Who Live on in Our Hearts**

*Rodney Hawkins*

*Kathryn Kelley*

*Jesse Surlles*

*Doris Thurston*

*Sondra Johnson*

*Nancy Garr*

*Warren Rollins*

*Jean Simms*

*Joyce Mozingo*

*B J Davis*

*Louise Batten*

*Doug Found*

*Susan Kirkland*